

**ICPSR
Inter-university Consortium for
Political and Social Research**

**Library General Information Survey (LIBGIS) III
[United States]: Public Libraries, Fiscal Year
1977–1978**

United States Department of Education
National Center for Education Statistics

ICPSR 2209

LIBRARY GENERAL INFORMATION SURVEY (LIBGIS) III [UNITED
STATES]: PUBLIC LIBRARIES, FISCAL YEAR 1977-1978

(ICPSR 2209)

Principal Investigator

United States Department of Education
National Center for Education Statistics

First ICPSR Version
May 2002

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Political and Social Research
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DATA DISCLAIMER

The original collector of the data, ICPSR, and the relevant funding agency bear no responsibility for uses of this collection or for interpretations or inferences based upon such uses.

DATA COLLECTION DESCRIPTION

United States Department of Education. National Center for Education Statistics

LIBRARY GENERAL INFORMATION SURVEY (LIBGIS) III [UNITED STATES]: PUBLIC LIBRARIES, FISCAL YEAR 1977-1978 (ICPSR 2209)

SUMMARY: This survey provides information about the public libraries' public service outlets, holdings, staffing, receipts, expenditures, loan transactions, physical facilities, and business hours. These data also contribute to an understanding of the total picture of school, academic, and public libraries on a nationwide basis.

UNIVERSE: Public libraries in the United States.

NOTE: The codebook and data collection instrument are provided by ICPSR as a Portable Document Format (PDF) file. The PDF file format was developed by Adobe Systems Incorporated and can be accessed using PDF reader software, such as the Adobe Acrobat Reader. Information on how to obtain a copy of the Acrobat Reader is provided on the ICPSR Web site.

EXTENT OF COLLECTION: 1 data file + machine-readable documentation (PDF) + SAS data definition statements + SPSS data definition statements

EXTENT OF PROCESSING: REFORM.DOC/ SCAN/ CONCHK.PR/ DDEF.ICPSR/ UNDOCCHK.ICPSR

DATA FORMAT: Logical Record Length with SAS and SPSS data definition statements

File Structure: rectangular

Cases: 1,356

Variables: 259

Record Length: 1,175

Records Per Case: 1

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DATA BASE DOCUMENTATION

(Authority: Public Law 93-502, Section 552)

PART I - SURVEY SUMMARY

A. TITLE

LIBGIS III - Public Libraries FY 1977/1978

B. DESCRIPTION

This survey provides information about the public service outlets, holdings, staffing receipts, expenditures, loan transactions, physical facilities, and hours and days open of public libraries. Furthermore, as a part of the Library General Information Survey, it helps provide a total picture of school, academic, and public libraries on a nation-wide basis.

C. SURVEY METHODOLOGY

1. UNIVERSE OR SAMPLE Stratified random sample of 1,505 Public Libraries in the U.S.	2. RESPONDENTS Public Libraries	
3. DATE OF COVERAGE 1977 - 1978	4. FREQUENCY OF SURVEY	5. RESPONSE RATE 88%

3. HIGHLIGHTS

Some data not completed by respondents are imputed from the peer group. Each record describes one library. Three hundred and thirty-four libraries serving populations over 100,000 were sampled for certainty.

D. RELATED STUDIES

1. SURVEYS

Survey of Public Libraries 1968, 1971, 1973.

2. PUBLICATIONS

Survey of Public Libraries, LIBGIS 1974

F. SPONSORING AGENCY (S) NOT NCES *Specify*

ICPSR PROCESSING NOTES FOR # 2209
LIBRARY GENERAL INFORMATION SURVEY (LIBGIS) III:
[UNITED STATES]: PUBLIC LIBRARIES, FISCAL YEAR 1977-1978

Variable, SURVYEAR (170-171): Survey Year.

Contains the value 73 for all cases, this variable should have the value 77 for all cases.

PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST.MSTRIP08
DATA FIELD NAME	DATA ELEMENT TYPE	RECORD POSITION (from to)	NUMBER OF POSITIONS	SOURCE LOCATION	DESCRIPTION
(a)	(b)	(c)	(d)	(e)	(f)
State Code	N	001-002	2		OE State Code
Library Code	N	003-006	6		Organization Identification Unique Within Each State
Old Population Code	N	007-007	1		1 = 1,000,000 and over 2 = 500,000 to 999,999 3 = 250,000 to 499,999 4 = 100,000 to 249,999 5 = 50,000 to 99,999 6 = 25,000 to 49,999 7 = 10,000 to 24,999 8 = under 10,000
SMSA	N	008-011	4		Standard Metropolitan Statistical Area
Branch	N	012-012	1		See Attached
Place Description	N	013-013	1		See Attached
Library Name	A/N	014-048	35		Public Library or CLSO* Name
Library Address	A/N	049-083	35		Public Library or CLSO* Address
City	A/N	084-108	25		Public Library or CLSO* City Name
State	A/N	109-123	15		Public Library or CLSO* State Name
Zip	N	124-128	5		Public Library or CLSO* Zip Code
Library System	A/N	129-162	34		System Affiliation Name or CLSO* Location
Population	N	163-169	7		Population Served

*Chief State Library Officer

PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS 111 - Public Libraries FY 1978					FLST.MSTRIP08
DATA FIELD NAME <i>(a)</i>	DATA ELEMENT TYPE <i>(b)</i>	RECORD POSITION (from to) <i>(c)</i>	NUMBER OF POSITIONS <i>(d)</i>	SOURCE LOCATION <i>(e)</i>	DESCRIPTION <i>(f)</i>
Survey Year	N	170-171	2		Year Public Library Surveyed
Report Status	N	172-172	1		
Region Key	N	173-173	1		Original Region Code
Location Key	N	174-174	1		Original Location Code
Population Key	N	175-175	1		Original Population Code
Zone	N	176-178	3		
Weight	N	179-190	12		Assigned by Sponsor
Padding	A/N	191-210	19		Future Use

PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST,MSTRIP08
DATA FIELD NAME	DATA ELEMENT TYPE	RECORD POSITION (from to)	NUMBER OF POSITIONS	SOURCE LOCATION	DESCRIPTION
a)	b)	c)	d)	e)	f)
<u>PART 1</u>					
<u>Public Service Outlets</u>					
Impute 2	A/N	211-211	1		Usually blank. If not blank, it denotes that the corresponding (following) data cell was not completed by the respondent and contains imputed data from the peer group. The numeric in the data field name refers to the item (line) number on the survey document.
Central	N	212-214	3	Line 2	Central Library
Impute 3	A/N	215-215	1		See Record Position 211
Branches	N	216-218	3	Line 3	Auxiliary Libraries
Impute 4	A/N	219-219	1		See Record Position 211
Bookmobile	N	220-222	3	Line 4	Bookmobile and Other Mobile Unit Stops
Impute 5	A/N	223-223	1		See Record Position 211
Other Service Outlets	N	224-226	3	Line 5	Other Outlets Providing Public Library Services
Impute 6	A/N	227-227	1		See Record Position 211
Total Service Outlets	N	228-230	3	Line 6	Total Public Service Outlets

PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
L13GIS 111 - Public Libraries FY 1978					FLST.MSTR1P08
DATA FIELD NAME <i>a)</i>	DATA ELEMENT TYPE <i>b)</i>	RECORD POSITION (from to) <i>c)</i>	NUMBER OF POSITIONS <i>d)</i>	SOURCE LOCATION <i>e)</i>	DESCRIPTION <i>f)</i>
<u>PART II</u>					
<u>Section A</u>					
<u>Full Time Staff</u>					
Core No.	A/N	231-233	3	Line 7	NCES cross reference code for comparing like data between surveys
Impute 7a	A/N	234-234	1		See Record Position 211
Total Men	N	235-239	5	Line 7a	Total Full Time Men Employees
Impute 7b	A/N	240-240	1		See Record Position 211
Total Women	N	241-245	5	Line 7b	Total Full Time Women Employees
Impute 7c	A/N	246-246	1		See Record Position 211
Less Bachelors	N	247-251	5	Line 7c	Total Staff With Less Than a Bachelor's Degree
Impute 7d	A/N	252-252	1		See Record Position 211
Bachelors	N	253-257	5	Line 7d	Total Staff With Bachelor's Degree
Impute 7e	A/N	258-258	1		See Record Position 211
Total Grad	N	259-263	5	Line 7e	Total Staff With Graduate Degree
Impute 7f	A/N	264-264	1		See Record Position 211
Library Grad	N	265-269	5	Line 7f	Total Staff With Graduate In Librarianship, Information Sciences, Instructional Technology, and/or Educational Media

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
 EDUCATION DIVISION
 NATIONAL CENTER FOR EDUCATION STATISTICS
 WASHINGTON, D.C. 20202

LEGEND
 DATA ELEMENT TYPE STANDARDS

(Reserve)

AN - Alphanumeric, left justified, space filled

N - Numeric display, right justified, leading zeros

PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST.MSTRIP08
DATA FIELD NAME	DATA ELEMENT TYPE	RECORD POSITION (from to)	NUMBER OF POSITIONS	SOURCE LOCATION	DESCRIPTION
(a)	(b)	(c)	(d)	(e)	(f)
Impute 7g	A/N	270-270	1		See Record Position 211
Tech Clerical	N	271-275	5	Line 7g	Number of Technical, Clerical, and Other Staff
Impute 7h	A/N	276-276	1		See Record Position 211
Oper Maint	N	277-281	5	Line 7h	Number of Plant Operation and Maintenance Staff
Part Time Staff					
Core No.	A/N	282-284	3		See Record Position 231
Impute 8a	A/N	285-285	1		See Record Position 211
Total Men	N	286-290	5	Line 8a	Total Number of Men on Staff
Impute 8b	A/N	291-291	1		See Record Position 211
Total Women	N	292-296	5	Line 8b	Total Number of Women on Staff.
Impute 8c	A/N	297-297	1		See Record Position 211
Less Bachelors	N	298-302	5	Line 8c	Total Staff With Less Than a Bachelor's Degree
Impute 8d	A/N	303-303	1		See Record Position 211
Bachelors	N	304-308	5	Line 8d	Total Staff With a Bachelor's Degree
Impute 8e	A/N	309-309	1		See Record Position 211
Total Grad	N	310-314	5	Line 8e	Total Staff With Graduate Degree

LEGEND
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PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST.MSTRIP08
DATA FIELD NAME	DATA ELEMENT TYPE	RECORD POSITION (from to)	NUMBER OF POSITIONS	SOURCE LOCATION	DESCRIPTION
a)	(b)	(c)	(d)	(e)	(f)
Impute 8f	A/N	315-315	1		See Record Position 211
Library Grad	N	316-320	5	Line 8f	Total Staff With Graduate Degree in Librarianship, Information Science, Instructional Technology, and/or Educational Media
Impute 8g	A/N	321-321	1		See Record Position 211
Tech Clerical	N	322-326	5	Line 8g	Number of Technical, Clerical, and Other Staff
Impute 8h	A/N	327-327	1		See Record Position 211
Oper Maint	N	328-332	5	Line 8h	Number of Plant Operation and Maintenance Staff
Part Time FTE	A/N			Line 9	Full Time Equivalent of Part Time Employees
Core No.	A/N	333-335	3		Always Blank for Line 9
Impute 9a	A/N	336-336	1		See Record Position 211
Total Men	N	337-341	5	Line 9a	Total Number of Men on Staff
Impute 9b	A/N	342-342	1		See Record Position 211
Total Women	N	343-347	5	Line 9b	Total Number of Women on Staff
Impute 9c	A/N	348-348	1		See Record Position 211
Less Bachelors	N	349-353	5	Line 9c	Total Staff With Less Than a Bachelor's Degree
Impute 9d	A/N	354-354	1		See Record Position 211
Bachelors	N	355-359	5	Line 9d	Total Staff With a Bachelor's Degree

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 DATA ELEMENT TYPE STANDARDS

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PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST.MSTRIP08
DATA FIELD NAME <i>(a)</i>	DATA ELEMENT TYPE <i>(b)</i>	RECORD POSITION (from to) <i>(c)</i>	NUMBER OF POSITIONS <i>(d)</i>	SOURCE LOCATION <i>(e)</i>	DESCRIPTION <i>(f)</i>
Impute 9e	A/N	360-360	1		See Record Position 211
Total Grad	N	361-365	5	Line 9e	Total Staff With Graduate Degree
Impute 9f	A/N	366-366	1		See Record Position 211
Library Grad	N	367-371	5	Line 9f	Total Staff With Graduate Degree in Librarianship, Information Science, Instructional Technology, and/or Educational Media
Impute 9g	A/N	372-372	1		See Record Position 211
Tech Clerical	N	373-377	5	Line 9g	Number of Technical, Clerical, and Other Staff
Impute 9h	A/N	378-378	1		See Record Position 211
Oper Maint	N	379-383	5	Line 9h	Number of Plant Operation and Maintenance Staff
Total FTE	A/N			Line 10	Total Full Time and Part Time Employees in Full Time Equivalents
Core No.	A/N	384-386	3		See Record Position 231
Impute 10a	A/N	387-387	1		See Record Position 211
Total Men	N	388-392	5	Line 10a	Total Number of Men on Staff
Impute 10b	A/N	393-393	1		See Record Position 211
Total Women	N	394-398	5	Line 10b	Total Number of Women on Staff
Impute 10c	A/N	399-399	1		See Record Position 211

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PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST.MSTRIP08
DATA FIELD NAME <i>(i)</i>	DATA ELEMENT TYPE <i>(h)</i>	RECORD POSITION (from-to) <i>(c)</i>	NUMBER OF POSITIONS <i>(d)</i>	SOURCE LOCATION <i>(e)</i>	DESCRIPTION <i>(f)</i>
Less Bachelors	N	400-404	5	Line 10c	Total Staff With Less Than a Bachelor's Degree
Impute 10d	A/N	405-405	1		See Record Position 211
Bachelors	N	406-410	5	Line 10d	Total Staff With a Bachelor's Degree
Impute 10e	A/N	411-411	1		See Record Position 211
Total Grad	N	412-416	5	Line 10e	Total Staff With Graduate Degree
Impute 10f	A/N	417-417	1		See Record Position 211
Library Grad	N	418-422	5	Line 10f	Total Staff With Graduate Degree in Librarianship, Information Science, Instructional Technology, and/or Educational Media
Impute 10g	A/N	423-423	1		See Record Position 211
Tech Clerical	N	424-428	5	Line 10g	Number of Technical, Clerical, and Other Staff
Impute 10h	A/N	429-429	1		See Record Position 211
Oper Maint	N	430-434	5	Line 10h	Number of Plant Operation and Maintenance Staff
Impute 11	A/N	435-435	1		See Record Position 211
Unfilled Positions	N	436-440	5	Line 11	Budgeted Unfilled Positions That Require At Least a Bachelor's Degree

LEGEND
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TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST.MSTRIP08
DATA FIELD NAME	DATA ELEMENT TYPE	RECORD POSITION (from to)	NUMBER OF POSITIONS	SOURCE LOCATION	DESCRIPTION
<i>a)</i>	<i>b)</i>	<i>c)</i>	<i>d)</i>	<i>e)</i>	<i>f)</i>
<u>PART III</u>					
<u>Library Receipts By Source In Dollars</u>					
Impute 12	A/N	441-441	1		See Record Position 211
Local	N	442-450	9	Line 12	Local
Impute 13	A/N	451-451	1		See Record Position 211
State	N	452-460	9	Line 13	State
Impute 14	A/N	461-461	1		See Record Position 211
Federal Total	N	462-470	9	Line 14	Total Federal
Impute 15	A/N	471-471	1		See Record Position 211
Total Rev. Share	N	472-480	9	Line 15	Total Revenue Sharing
Impute 16	A/N	481-481	1		See Record Position 211
Rev. Share Oper.	N	482-490	9	Line 16	Revenue Sharing Operating Expenditures
Impute 17	A/N	491-491	1		See Record Position 211
Rev. Share Capital	N	492-500	9	Line 17	Revenue Sharing Capital Expenditures
Impute 18	A/N	501-501	1		See Record Position 211
LSCA Funds	N	502-510	9	Line 18	Library Services and Construction Act Funds
Impute 19	A/N	511-511	1		See Record Position 211
Federal Other	N	512-520	9	Line 19	Other Federal

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TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST.MSTRIP08
DATA FIELD NAME	DATA ELEMENT TYPE	RECORD POSITION (from to)	NUMBER OF POSITIONS	SOURCE LOCATION	DESCRIPTION
(a)	(b)	(c)	(d)	(e)	(f)
Impute 20	A/N	521-521	1		See Record Position 211
Gifts	N	522-530	9	Line 20	Gifts and Donations
Impute 21	A/N	531-531	1		See Record Position 211
Other Receipts	N	532-540	9	Line 21	Other Receipts
Impute 22	A/N	541-541	1		See Record Position 211
Total Receipts	N	542-550	9	Line 22	Total Receipts
PART IV					
<u>Library Expenditures From All Sources In Dollars</u>					
Core No.	A/N	551-553	3	Line 23	See Record Position 231
Impute 23	A/N	554-554	1		See Record Position 211
Salary Wage	N	555-563	9		Salaries and Wages for Staff
Core No.	A/N	564-566	3	Line 24	See Record Position 231
Impute 24	A/N	567-567	1		See Record Position 211
Books	N	568-576	9		Books
Core No.	A/N	577-579	3	Line 25	See Record Position 231
Impute 25	A/N	580-580	1		See Record Position 211
Periodicals	N	581-589	9		Periodicals

PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST.NSTRIP08
DATA FIELD NAME	DATA ELEMENT TYPE	RECORD POSITION (from to)	NUMBER OF POSITIONS	SOURCE LOCATION	DESCRIPTION
(a)	(b)	(c)	(d)	(e)	(f)
Core No.	A/N	590-592	3	Line 26	See Record Position 231
Impute 26	A/N	593-593	1		See Record Position 211
Microforms	N	594-602	9		Microforms
Core No.	A/N	603-605	3	Line 27	Blank for Line 27
Impute 27	A/N	606-606	1		See Record Position 211
Aud/Vis Supplies	N	607-615	9		Audiovisual Supplies and Materials
Core No.	A/N	616-618	3	Line 28	See Record Position 231
Impute 28	A/N	619/619	1		See Record Position 211
Binding	N	620-628	9		Binding and Rebinding
Core No.	A/N	629-631	3	Line 29	See Record Position 231
Impute 29	A/N	632-632	1		See Record Position 211
Microform Equip	N	633-641	9		Microform Equipment Purchased 1977
Core No.	A/N	642-644	3	Line 30	See Record Position 231
Impute 30	A/N	645-645	1		See Record Position 211
Aud/Vis Equip	N	646-654	9		Audiovisual Equipment
Core No.	A/N	655-657	3	Line 31	See Record Position 231
Impute 31	A/N	658-658	1		See Record Position 211
Other Equip	N	659-667	9		All Other Library Equipment

LEGEND
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(Reserve)

PART IV - DATA ELEMENT DESCRIPTION

TITLE LIBGIS III - Public Libraries FY 1978 **FILE NAME** FLST.MSTRIP08

DATA FIELD NAME <i>(a)</i>	DATA ELEMENT TYPE <i>(b)</i>	RECORD POSITION (from to) <i>(c)</i>	NUMBER OF POSITIONS <i>(d)</i>	SOURCE LOCATION <i>(e)</i>	DESCRIPTION <i>(f)</i>
Core No.	A/N	668-670	3	Line 32	Blank for Line 32
Impute 32	A/N	671-671	1		See Record Position 211
Capital	N	672-680	9		Capital Outlay For Sites, Buildings, Vehicles, etc.
Core No.	A/N	681-683	3	Line 33	Blank for Line 33
Impute 33	A/N	684-684	1		See Record Position 211
Oper Maint	N	685-693	9		Plant Operation and Maintenance
Core No.	A/N	694-696	3	Line 34	See Record Position 231
Impute 34	A/N	697-697	1		See Record Position 211
Other Expend	N	698-706	9		All Other Expenditures
Core No.	A/N	707-709	3	Line 35	See Record Position 231
Impute 35	A/N	710-710	1		See Record Position 211
Total Expend	N	711-719	9		Total Expenditures

PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST.MSTRIP08
DATA FIELD NAME	DATA ELEMENT TYPE	RECORD POSITION (from to)	NUMBER OF POSITIONS	SOURCE LOCATION	DESCRIPTION
(a)	(b)	(c)	(d)	(e)	(f)
<u>PART V</u>					
<u>Library Collection</u>					
Books					
Core No.	A/N	720-722	3	Line 36	See Record Position 231
Impute 36a	A/N	723-723	1	Line 36a	See Record Position 211
Volumes Added	N	724-732	9		Number of Volumes of Book Stock Added During Fiscal Year
Impute 36b	A/N	733-733	1		See Record Position 211
Volumes Held	N	734-742	9	Line 36b	Number of Volumes of Book Stock Held at End of Fiscal Year
Core No.	A/N	743-745	3	Line 37a	See Record Position 231
Impute 37a	A/N	746-746	1		See Record Position 211
Titles Added	N	747-755	9		Number of Titles of Book Stock Added During Fiscal Year
Impute 37b	A/N	756-756	1		See Record Position 211
Titles Held	N	757-765	9	Line 37b	Number of Titles of Book Stock Held at End of Fiscal Year

A/N - Alphanumeric, left justified, space filled

N - Numeric display, right justified, leading zeros

PART IV DATA ELEMENT DESCRIPTION

TITLE

LIBGIS III - Public Libraries FY 1978

FILE NAME

FLST.MSTRIP08

DATA FIELD NAME	DATA ELEMENT TYPE	RECORD POSITION (from to)	NUMBER OF POSITIONS	SOURCE LOCATION	DESCRIPTION
(a)	(b)	(c)	(d)	(e)	(f)
Bound Periodicals					
Core No.	A/N	766-768	3	Line 38	See Record Position 231
Impute 38a	A/N	769-769	1		See Record Position 211
Volumes Added	N	770-778	9	Line 38a	Number of Volumes of Bound Periodicals Added During Fiscal Year
Impute 38b	A/N	779-779	1		See Record Position 211
Volumes Held	N	780-788	9	Line 38b	Number of Volumes of Bound Periodicals Held at End of Fiscal Year
Core No.	A/N	789-791	3	Line 39	See Record Position 231
Impute 39a	A/N	792-792	1		See Record Position 211
Titles Added	N	793-801	9	Line 39a	Number of Titles of Bound Periodicals Added During Fiscal Year
Impute 39b	A/N	802-802	1		See Record Position 211
Titles Held	N	803-811	9	Line 39b	Number of Titles of Bound Periodicals Held at End of Fiscal Year

LEGEND
 DATA ELEMENT TYPE STANDARDS

(Reverse)

A/N - Alphanumeric, left justified, space filled

N - Numeric display, right justified, leading zeros

PART IV DATA ELEMENT DESCRIPTION

TITLE

LIBGIS III - Public Libraries FY 1978

FILE NAME

FLST.MSTRIP08

DATA FIELD NAME <i>(a)</i>	DATA ELEMENT TYPE <i>(b)</i>	RECORD POSITION (from to) <i>(c)</i>	NUMBER OF POSITIONS <i>(d)</i>	SOURCE LOCATION <i>(e)</i>	DESCRIPTION <i>(f)</i>
Current Periodical Subscriptions					
Core No.	A/N	812-814	3	Line 40	See Record Position 231
Number of Titles Added	A/N	815-824	10	Line 40a	Number of Titles of Current Periodical Subscriptions Added During Fiscal Year. (Blank - No Data Added)
Impute 40b	A/N	825-825	1	Line 40b	See Record Position 211
Number of Titles Held	N	826-834	9		Number of Titles of Current Periodical Subscriptions Held at End of Fiscal Year
Volumes Added	A/N	835-847	13	Line 41a	Number of Volumes of Unbound Noncurrent Periodicals Added During Fiscal Year. (Blank - No Data Reported)
Impute 41b	A/N	848-848	1	Line 41b	See Record Position 211
Unbound Volumes Held	N	849-857	9		Number of Unbound Noncurrent Periodicals Held at End of Fiscal Year
Unbound Titles Added	A/N	858-870	13	Line 42b	Number of Titles of Unbound Noncurrent Periodicals Added During Fiscal Year. (Blank - No Data Reported)
Impute 42b	A/N	871-871	1	Line 42b	See Record Position 211
Unbound Titles Held	N	872-880	9		Number of Titles of Unbound Noncurrent Periodicals Held at End of Fiscal Year

PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST.MSTR1P08
DATA FIELD NAME <i>(a)</i>	DATA ELEMENT TYPE <i>(b)</i>	RECORD POSITION (from to) <i>(c)</i>	NUMBER OF POSITIONS <i>(d)</i>	SOURCE LOCATION <i>(e)</i>	DESCRIPTION <i>(f)</i>
Microforms					
Core No.	A/N	881-883	3	Line 43	See Record Position 231
Microform Titles Add	A/N	884-893	10	Line 43a	Number of Titles On All Types of Microforms Added During Fiscal Year. (Blank - No Data Reported)
Impute 43b	A/N	894-894	1		See Record Position 211
Microform Titles Held	N	895-903	9	Line 43b	Number of Titles of Microforms Held at End of Fiscal Year
Core No.	A/N	904-906	3	Line 44	See Record Position 231
Number of Titles Add	A/N	907-916	10	Line 44a	Number of Titles Represented by Periodicals On All Types Added During Fiscal Year (Blank - No Data Reported)
Impute 44b	A/N	917-917	1	Line 44b	See Record Position 211
Number Titles Held	N	918-926	9		Number of Titles Represented by Periodicals On All Types Held at End of Fiscal Year
Core No.	A/N	927-929	3	Line 45	See Record Position 231
Impute 45a	A/N	930-930	1		See Record Position 211

LEGEND
 DATA ELEMENT TYPE STANDARDS
 AN - Alphanumeric, left justified, space filled
 N - Numeric display, right justified, leading zeros

(Reserve)

PART IV -- DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST.MSTRIP08
DATA FIELD NAME <i>(a)</i>	DATA ELEMENT TYPE <i>(b)</i>	RECORD POSITION (from to) <i>(c)</i>	NUMBER OF POSITIONS <i>(d)</i>	SOURCE LOCATION <i>(e)</i>	DESCRIPTION <i>(f)</i>
Units of Microform Add	N	931-939	9	Line 46a	Total Number of Physical Units of All Types of Microforms Added During Fiscal Year
Impute 45b	A/N	940-940	1		See Record Position 211
Units of Microform Held	N	941-949	9	Line 46b	Total Number of Physical Units of All Types of Microforms Held at End of Fiscal Year
Other Types Library Materials					
Core No.	A/N	950-952	3	Line 46	Blank
Impute 46a	A/N	953-953	1		See Record Position 211
Titles of Recordings Add	N	954-962	9	Line 46a	Number of Titles of Sound Recordings Added During Fiscal Year
Impute 46b	A/N	963-963	1		See Record Position 211
Titles of Recordings Held	N	964-972	9	Line 46b	Number of Titles of Sound Recordings Held at End of Fiscal Year
Core No.	A/N	973-975	3	Line 47	Blank
Impute 47a	A/N	976-976	1		See Record Position 211
Titles of Films Add	N	977-985	9	Line 47a	Number of Titles of Films (Motion Pictures) Added During Fiscal Year
Impute 47b	A/N	986-986	1		See Record Position 211

(Reserve)

PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST.MSTRIP08
DATA FIELD NAME	DATA ELEMENT TYPE	RECORD POSITION (from to)	NUMBER OF POSITIONS	SOURCE LOCATION	DESCRIPTION
(a)	(b)	(c)	(d)	(e)	(f)
Titles of Films Held	N	987-995	9	Line 47b	Number of Titles of Films (Motion Pictures) Held at End of Fiscal Year
Core No.	A/N	996-998	3	Line 48	Blank
Impute 48a	A/N	999-999	1		See Record Position 211
Other Materials Add	N	1000-1008	9	Line 48a	Number of Titles of All Other Audiovisual and Library Materials Added During Fiscal Year
Impute 48b	A/N	1009-1009	1		See Record Position 211
Other Materials Held	N	1010-1018	9	Line 48b	Number of Titles of All Other Audiovisual and Library Materials Held at End of Fiscal Year.
PART VI					
<u>Library Loan Transactions</u>					
Core No.	A/N	1019-1021	3	Line 49	See Record Position 231
Impute 49	A/N	1022-1022	1		See Record Position 211
Direct Circulation	N	1023-1031	9		Direct Circulation of All Materials to Library Users
Core No.	A/N	1032-1034	3	Line 50	See Record Position 231
Impute 50	A/N	1035-1035	1		See Record Position 211
Loans Provided	N	1036-1044	9		Loans Provided to Other Libraries

PART IV -- DATA ELEMENT DESCRIPTION

TITLE LIBGIS III - Public Libraries FY 1978 FILE NAME FLST.MSTR1P08

DATA FIELD NAME <i>a)</i>	DATA ELEMENT TYPE <i>b)</i>	RECORD POSITION (from to) <i>c)</i>	NUMBER OF POSITIONS <i>d)</i>	SOURCE LOCATION <i>e)</i>	DESCRIPTION <i>f)</i>
Core No.	A/N	1045-1047	3	Line 51	See Record Position 231
Impute 51	A/N	1048-1048	1		See Record Position 211
Loans Received	N	1049-1057	9		Loans Received From Other Libraries
Core No.	A/N	1058-1060	3	Line 52	Blank for Line 52
Impute 52	A/N	1061-1061	1		See Record Position 211
Bulk Loans	N	1062-1070	9		Bulk Loans
<u>PART VII</u>					
<u>Library Use Per Week</u>					
Core No.	A/N	1071-1073	3	Line 53	See Record Position 231
Impute 53	A/N	1074-1074	1		See Record Position 211
Attendance	N	1075-1083	9		Total Attendance in Library
Core No.	A/N	1084-1086	3	Line 54	See Record Position 231
Impute 54	A/N	1087-1087	1		See Record Position 211
Materials	N	1088-1096	9		In-Library Use of Library Materials Per Typical Week
Core No.	A/N	1097-1099	3	Line 55	See Record Position 231
Impute 55	A/N	1100-1100	1		See Record Position 211
Reference Transactions	N	1101-1109	9		Total Reference Transactions Per Typical Week

LEGEND
 DATA ELEMENT TYPE STANDARDS

(Reserve)

AN - Alphanumeric, left justified, space filled

N - Numeric display, right justified, leading zeros

PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS 111 - Public Libraries FY 1978					FLST.MSTRIP08
DATA FIELD NAME	DATA ELEMENT TYPE	RECORD POSITION (from to)	NUMBER OF POSITIONS	SOURCE LOCATION	DESCRIPTION
(a)	(b)	(c)	(d)	(e)	(f)
Core No.	A/N	1110-1112	3	Line 56	See Record Position 231
Impute 56	A/N	1113-1113	1		See Record Position 211
Directional Transactions	N	1114-1122	9		Total Directional Transactions Per Typical Week
<u>PART VIII</u>					
<u>Library Hours and Days Open Per Week</u>					
Core No.	A/N	1123-1125	3	Line 57	See Record Position 231
Impute 57	A/N	1126-1126	1		See Record Position 211
Hours	N	1127-1129	3		Total Hours Open Per Typical Week
Core No.	A/N	1130-1132	3	Line 58	See Record Position 231
Impute 58	A/N	1133-1133	1		See Record Position 211
Days	N	1134-1136	3		Total Days Open Two Hours or More Per Typical Week
<u>PART IX</u>					
<u>Library Physical Facilities</u>					
Core No.	A/N	1137-1139	3	Line 59	See Record Position 231
Impute 59	A/N	1140-1140	1		See Record Position 211
Net Area	N	1141-1149	9		Net Area, In Square Feet, of Space Assigned for Library Purposes

LEGEND
 DATA ELEMENT TYPE STANDARDS
 AN - Alphanumeric, left justified, space filled
 N - Numeric display, right justified, leading zeros

(Reserve)

PART IV - DATA ELEMENT DESCRIPTION

TITLE					FILE NAME
LIBGIS III - Public Libraries FY 1978					FLST.MSTRIP08
DATA FIELD NAME <i>(a)</i>	DATA ELEMENT TYPE <i>(b)</i>	RECORD POSITION (from to) <i>(c)</i>	NUMBER OF POSITIONS <i>(d)</i>	SOURCE LOCATION <i>(e)</i>	DESCRIPTION <i>(f)</i>
Core No.	A/N	1150-1152	3	Line 60	See Record Position 231
Impute 60	A/N	1153-1153	1		See Record Position 211
Shelving	N	1154-1162	9		Total Length, In Feet, of Shelving Available for Library Users
Core No.	A/N	1163-1165	3	Line 61	See Record Position 231
Impute 61	A/N	1166-1166	1		See Record Position 211
Seats	N	1167-1175	9		Seats Available for Library Users

LIBGIS III - PUBLIC LIBRARY SURVEY 1977 - 78

CODE IDENTIFICATION

Branch Indicator:

- (blank) = Main Library
- 1 = Branch Library
- 2 = Chief State Library Officer (CSLO)

Central City Place Description Code:

- 1 = Place is incorporated and is a central city of an SMSA.
- 2 = Place is incorporated and is a central city of an urbanized area (UA).
- 3 = Place is incorporated and is both a central city of an SMSA and UA.

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
 NATIONAL CENTER FOR EDUCATION STATISTICS
 WASHINGTON, D.C. 20202

FORM APPROVED
 O.M.B. NO. 51-578013

LIBRARY GENERAL INFORMATION SURVEY, LIBGIS III

DUE DATE

1. RESERVED FOR NCES USE

PUBLIC LIBRARIES, 1977-1978

(Public Library Fiscal Year 1977 ending in calendar year 1977)

NAME AND ADDRESS OF PUBLIC LIBRARY *(Make any needed corrections below, including ZIP code)*

PURPOSE OF THE SURVEY. This survey will provide current information about the public service outlets, holdings, staffing, receipts, expenditures, loan transactions, physical facilities, and hours and days open of public libraries. Furthermore, as a part of the Library General Information Survey, it will help provide a total picture of school, academic and public libraries on a nation-wide basis.

NOTE: Please read instructions carefully before completing this form. Each library should include in its report data for all branches and other outlets that it operates, as well as data for the services and materials that it provides to other libraries, institutions, and organizations, and to all areas by contract or formal arrangement.

This report is authorized by law (20 U.S.C. 1221-1). While you are not required to respond, your cooperation is needed to make the results of this survey comprehensive, accurate, and timely.

Please return the completed form to the Department of Health, Education, and Welfare, Education Division, National Center for Education Statistics: Learning Resources Branch, Room 3147, 400 Maryland Avenue, SW., Washington, D.C. 20202.

PERSON TO CONTACT <i>(If necessary)</i> CONCERNING THE INFORMATION REPORTED ON THIS FORM:	FIRST NAME—MIDDLE INITIAL—LAST NAME	TITLE		
	ADDRESS <i>(Include ZIP code)</i>		TELEPHONE	
			AREA CODE	NUMBER

PART I - PUBLIC SERVICE OUTLETS, FALL 1978

TYPE OF PUBLIC SERVICE OUTLET	LINE NO.	CORE NO.	NUMBER OF PUBLIC SERVICE OUTLETS
CENTRAL LIBRARY	2		
BRANCHES	3		
BOOKMOBILE AND OTHER MOBILE UNIT STOPS <i>(Places that receive service periodically)</i>	4		
OTHER PUBLIC SERVICE OUTLETS <i>(Specify type)</i>	5		
TOTAL PUBLIC SERVICE OUTLETS <i>(Sum of Lines 2 through 5)</i>	6		

NAME OF LIBRARY	IDENTIFICATION NUMBER
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PART II - LIBRARY STAFF, FALL 1978

SECTION A - EMPLOYEES IN FILLED POSITIONS, ON OR ABOUT OCTOBER 1, 1978

CATEGORY	LINE NO.	CORE NO.	NUMBER OF LIBRARIANS, MEDIA AND AUDIOVISUAL SPECIALISTS, AND OTHER PROFESSIONAL STAFF, BY HIGHEST EARNED DEGREE (exclude technical, clerical, and plant operation and maintenance staff)					NUMBER OF		
			TOTAL		LESS THAN A BACHELOR'S DEGREE	BACHELOR'S DEGREE	GRADUATE DEGREE		TECHNICAL, CLERICAL AND OTHER STAFF	PLANT OPERATION AND MAINTENANCE STAFF (exclude staff provided by contract or local government)
			MEN	WOMEN			TOTAL	EARNED IN LIBRARIANSHIP, INFORMATION SCIENCE, INSTRUCTIONAL TECHNOLOGY, AND/OR EDUCATIONAL MEDIA		
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)			
FULL-TIME EMPLOYEES	7	C1								
PART-TIME EMPLOYEES	8	C2								
FULL-TIME EQUIVALENT OF PART-TIME EMPLOYEES SHOWN IN LINE 8*										
TOTAL FULL-TIME AND PART-TIME EMPLOYEES IN FULL-TIME EQUIVALENTS (Sum of Lines 7 and 9)*	10	C4								

*Show to one decimal place.

SECTION B - BUDGETED POSITIONS THAT REQUIRE AT LEAST A BACHELOR'S DEGREE, AND REMAIN UNFILLED ON OR ABOUT OCTOBER 1, 1978

CATEGORY	LINE NO.	CORE NO.	NUMBER
BUDGETED UNFILLED POSITIONS THAT REQUIRE AT LEAST A BACHELOR'S DEGREE (Include full-time positions and part-time positions in full-time equivalents; show to one decimal place; if "none", enter "0.0")	11		

PART III - LIBRARY RECEIPTS, BY SOURCE, FISCAL YEAR 1977

SOURCE	LINE NO.	CORE NO.	AMOUNT (Whole dollars only)
LOCAL	12		\$
STATE (Exclude Federal moneys distributed by the State)	13		\$
FEDERAL (Include Federal moneys distributed by the State):	14		\$
TOTAL FEDERAL (Sum of Lines 15, 18, and 19)			
TOTAL REVENUE SHARING (Sum of Lines 16 and 17)	15		\$
REVENUE SHARING RECEIVED FOR OPERATING EXPENDITURES	16		\$
REVENUE SHARING RECEIVED FOR CAPITAL EXPENDITURES	17		\$
LSCA FUNDS	18		\$
OTHER FEDERAL (Specify)	19		\$
GIFTS AND DONATIONS (dollars only - exclude "in-kind" gifts)	20		\$
OTHER RECEIPTS	21		\$
TOTAL RECEIPTS (Sum of Lines 12, 13, 14, 20, and 21)	22		\$

PART IV - LIBRARY EXPENDITURES FROM ALL SOURCES, FISCAL YEAR 1977

CATEGORY	LINE NO.	CORE NO.	AMOUNT (whole dollars only)
SALARIES AND WAGES FOR STAFF (exclude plant operation and maintenance staff)	23	C5	\$
MATERIALS			
BOOKS (exclude microforms; include preprocessing costs where applicable)	24	C6	\$
PERIODICALS (exclude microforms)	25	C7	\$
MICROFORMS	26	C8	\$
AUDIOVISUAL AND OTHER LIBRARY MATERIALS (exclude microforms)	27		\$
BINDING AND REBINDING	28	C11	\$
LIBRARY EQUIPMENT			
MICROFORM EQUIPMENT	29	C13a	\$
AUDIOVISUAL EQUIPMENT	30	C12	\$
ALL OTHER LIBRARY EQUIPMENT	31	C13	\$
CAPITAL OUTLAY FOR SITES, BUILDINGS, REMODELING OF OLD BUILDINGS, PURCHASE OF INITIAL BOOKSTOCK FOR NEW AND/OR EXPANDED BUILDINGS, PURCHASE OF NEW VEHICLES, ETC.	32		\$
PLANT OPERATION AND MAINTENANCE (include salaries and wages, contractual services, custodial supplies, utilities (heat, electricity, water, gas), etc.)	33		\$
ALL OTHER EXPENDITURES NOT ENTERED IN LINES 23 THROUGH 33	34	C14	\$
TOTAL EXPENDITURES (sum of Lines 23 through 34)	35	C15	\$

PART V - LIBRARY COLLECTION, FISCAL YEAR 1977

CATEGORY	LINE NO.	CORE NO.	ADDED DURING FISCAL YEAR (a)	HELD AT END OF FISCAL YEAR (b)
BOOKSTOCK (exclude bound periodicals and microforms)				
NUMBER OF VOLUMES	36	C16		
NUMBER OF TITLES*	37	C17		
BOUND PERIODICALS (exclude microforms)				
NUMBER OF VOLUMES	38	C18		
NUMBER OF TITLES*	39	C19		
CURRENT PERIODICAL SUBSCRIPTIONS				
NUMBER OF TITLES*	40	C20		
UNBOUND NONCURRENT PERIODICALS				
NUMBER OF VOLUMES	41			
NUMBER OF TITLES*	42			
MICROFORMS				
NUMBER OF TITLES* REPRESENTED BY BOOKS ON ALL TYPES OF MICROFORMS	43	C21		
NUMBER OF TITLES* REPRESENTED BY PERIODICALS ON ALL TYPES	44	C22		
TOTAL NUMBER OF PHYSICAL UNITS OF ALL TYPES OF MICROFORMS	45	C23		
OTHER TYPES OF LIBRARY MATERIALS				
NUMBER OF TITLES* OF SOUND RECORDINGS	46			
NUMBER OF TITLES* OF FILMS (motion pictures)	47			
NUMBER OF TITLES* OF ALL OTHER AUDIOVISUAL AND LIBRARY MATERIALS (i.e., filmstrips, slide sets, overhead transparency sets, mixed media (multimedia) kits, flat pictures, study print sets, maps, charts, games, etc.)	48			

*Exclude duplicate copies.

NAME OF LIBRARY

IDENTIFICATION NUMBER

PART VI - LIBRARY LOAN TRANSACTIONS, FISCAL YEAR 1977

CATEGORY	LINE NO.	CORE NO.	NUMBER
DIRECT CIRCULATION OF ALL MATERIALS TO LIBRARY USERS	49	C26	
INTERLIBRARY LOANS			
PROVIDED TO OTHER LIBRARIES	50	C27	
RECEIVED FROM OTHER LIBRARIES	51	C28	
BULK LOANS	52		

PART VII - LIBRARY USE PER WEEK, FALL 1978

TRANSACTION	LINE NO.	CORE NO.	NUMBER
TOTAL ATTENDANCE IN LIBRARY PER TYPICAL WEEK	53	C37	
IN-LIBRARY USE OF LIBRARY MATERIALS PER TYPICAL WEEK	54	C36	
TOTAL REFERENCE TRANSACTIONS PER TYPICAL WEEK	55	C34	
TOTAL DIRECTIONAL TRANSACTIONS PER TYPICAL WEEK	56	C35	

PART VIII - LIBRARY HOURS AND DAYS OPEN PER WEEK, FALL 1978

CATEGORY	LINE NO.	CORE NO.	NUMBER
TOTAL HOURS OPEN PER TYPICAL WEEK <i>(whole hours only, omit fractions)</i>	57	C32	
TOTAL DAYS OPEN 2 HOURS OR MORE, PER TYPICAL WEEK <i>(count each day open for 2 hours or more as one whole day, omit fractions)</i>	58	C33	

PART IX - LIBRARY PHYSICAL FACILITIES, FISCAL YEAR 1977

CATEGORY	LINE NO.	CORE NO.	NUMBER
NET AREA, IN SQUARE FEET, OF SPACE ASSIGNED FOR LIBRARY PURPOSES <i>(exclude custodial, mechanical, and general access areas)</i>	59	C29	
TOTAL LENGTH, IN FEET, OF SHELVING AVAILABLE FOR LIBRARY MATERIALS <i>(shelving capacity)</i>	60	C30	
SEATS AVAILABLE FOR LIBRARY USERS <i>(seating capacity)</i>	61	C31	